

Full-Time
Prospectus

16/17

Highlands College

www.highlands.ac.uk

A large, stylized white letter 'H' with a black outline, set against a vibrant, multi-colored geometric background of overlapping triangles. The colors transition from warm oranges and yellows on the left to cool blues and greens on the right.

H
C
O



Steve Lewis
Principal

Welcome to the New 2016 Highlands 6th Form Prospectus

Welcome to the new 2016 Highlands 6th Form prospectus. The courses here are for 16 to 18 year-olds progressing from one of Jersey's secondary schools into Further Education, with the addition of two specialised courses for over 18-year-olds to access higher education in Art and Design, Humanities and Science.

At Highlands, we offer high-level technical and vocational courses for young people who are qualified to progress to advanced level learning. As a comprehensive college, we also offer further general education courses for school leavers to develop the skills and attributes required for future progression.

Our full-time courses are designed to prepare you for working life. At Highlands, we place equal importance on helping you to become personally and socially more confident, on developing your employability skills and on continuing to improve your skills in English and Maths as well as achieving a recognised qualification in a technical or vocational subject.

I am delighted that, for 2016, we are introducing two new courses: the City and Guilds Advanced Diploma in Animal Management and the UAL Advanced Diploma in Performing Arts. We are also working in partnership with Hautlieu School to offer the BTEC Diploma in Applied Science as an additional subject.

As a young person looking for your next step in education and training in Jersey, let us help you to find the right course for you.

Look out for our open days, or contact us at any time to arrange a visit.

Steve Lewis
Principal

Contents

Highlands 6th Form Pathways	4	Business & Finance	11	Travel & Tourism	18
Student Life	5	Childcare	11	Life Skills	18
Courses	6	Culinary Arts	12	Progression Pathways	19
Entry Requirements	7	Fabrication & Welding	12	Access to HE	19
Animal Management	8	Hairdressing	14	Foundation Studies in Art & Design	20
Art & Design	8	Health & Social Care	14	Full-time Term Dates 2016 - 2017	22
Automotive	9	IT & Computing	15	How to Apply	22
Beauty Therapy	9	Media	15	Contacts	22
Building Services	10	Performing Arts	17	Course Costs	23
Building Trades	10	Sport	17		

The Highlands College Study Programme

Studying at Highlands is different from studying at school.

Instead of taking a number of different subjects, you will be joining the Highlands College Study Programme, which has six parts to it that form a CIRCLE of learning activities:

- C**ore technical or vocational studies
- I**nto work studies
- R**ecreational studies
- C**itizenship studies
- L**earning support
- E**nglish and Maths studies

Core technical or vocational studies

You will choose a technical subject or a vocational subject.

Technical subjects train you to a level where you are able to gain direct access to employment in one of the following areas: Automotive Industry, Beauty Therapy, Building Services, Building Trades, Culinary Arts, Fabrication & Welding or Hairdressing.

Vocational subjects train you to a level where you are able to gain access to university for degree-level training or direct access to employment in one of the following areas: Animal Management, Art and Design, Business and Finance, Childcare, Computing (IT), Health and Social Care, Media (Film and TV), Performing Arts (Acting, Dance and Music), Sport or Travel and Tourism.

Into work studies

Courses at Highlands are about preparing you for the world of work. As part of your course, you will learn how to go about presenting yourself to an employer to stand the best chance of getting the job you are looking for. You will spend at least one week in a work placement and work towards an employability qualification.

Recreational studies

Wednesday afternoons at Highlands are set aside for you to follow other interests and to learn with students from other courses. Recreational studies include activities such as sports, drama, music and volunteering.

Citizenship studies

This is an opportunity to learn about what it means to be a Jersey citizen. Local organisations and services provide a programme of talks and activities to enable you to get the most out of living and working in our island community.

Learning support

Learning support of different kinds is provided to meet your particular learning need and help you to develop the skills to become an independent learner who enjoys learning for its own sake.

English and Maths studies

The better you are at English and Maths, the more successful you will become in your future career. Our aim is to ensure that all young people continue to improve their skills in English and Maths and attain GCSE grade C as a minimum.

What do I do next?

- 1** Browse through our prospectus
- 2** Find the course you are interested in
- 3** Contact the college on **608 608** or email **info@highlands.ac.uk** and we will answer any questions you may have and help you sign up.

Highlands 6th Form Pathways

Highlands 6th Form offers three different pathways to employment or higher education depending upon your prior achievement at school or college.

The Advanced Technical Pathway

This pathway is designed to qualify you to enter your chosen trade or occupation after one or two years of study at Highlands.

If you have a clear idea that this is your chosen profession and you have achieved good GCSE grades, then this is the pathway for you. This pathway leads to the following kinds of jobs:

- Beauty Therapist
- Builder
- Carpenter
- Chef
- Electrician
- Engineer
- Hairdresser
- Hospitality and Hotel Management
- Motor Vehicle Technician
- Painter and Decorator
- Plumber
- Welder

The Advanced Vocational Pathway

This pathway provides you with both the entry requirements for university degree courses and direct access to a range of different employment opportunities.

If you are seeking a more practical way of studying Animal Management, Art and Design, Business and Finance, Childcare, Computing (IT), Health and Social Care, Media Production, Performing Arts (Acting, Dance and Music), Sport, or Travel and Tourism with a view to keeping your career options open, and you have achieved good GCSE grades, this is the pathway for you.

This pathway also includes two specialist courses for students who are aged 18 or over. The Foundation Studies course in Art and Design and the Access to HE course in Humanities or Science provide an alternative route into university courses in these subjects.

The General Education Pathway

The General Education Pathway provides you with an intensive year of general study from the age of 16 that leads to the award of the Jersey Progression Diploma.

Satisfactory completion and achievement of the Jersey Progression Diploma will enable you to progress onto the Advanced Technical Pathway or the Advanced Vocational Pathway.

The General Education Pathway provides you with an introduction to one of seven technical subjects (Automotive, Beauty Therapy, Building Services, Building Trades, Culinary Arts, Fabrication and Welding, and Hairdressing), or one of ten vocational subjects (Animal Management, Art and Design, Business and Finance, Childcare, Computing (IT), Health and Social Care, Media Production, Performing Arts (Acting, Dance and Music), Sport, and Travel and Tourism). The General Education Pathway enables you to develop your knowledge, understanding and skills in a technical or vocational subject so that you are well-prepared to progress to the Advanced Technical or Advanced Vocational Pathway.

If you have missed out on gaining formal qualifications or you are unsure about your subject or future career choices, the General Education Pathway also includes two specialised programmes in Life Skills and the Progression Pathways programme.

Student Life

Highlands College is a fantastic place to be a student. Being a student is about being curious, having your own ideas and a desire to learn. We aim to tap into the enthusiasm and energy of our students on campus and channel this into making Highlands a fun place to learn.



College is about more than just gaining qualifications, it's about making new friends, trying out new things and being part of all the exciting activities and opportunities that Jersey's college of further and higher education has to offer.

At Highlands, we encourage all our students to achieve their best and be part of the student life of the College. There are several support systems available for students and we cater for people with a range of needs and disabilities. Students with special needs may have one-to-one support, this could include an in-class teaching assistant or key worker. Every FE student can also access Study Support in the form of open access 'clinics' throughout the week (in English as an Additional Language, Maths and assignment support) and you can attend multiple sessions. We also have assistive technology and software available on the college network to maximise independence for our learners wherever possible.

As a Highlands student, you have your own common room and social space called Café Connect with Wi-Fi facilities. Café Connect is a place for you to relax and enjoy yourself and to join in with student-led events and activities. Meals are available at reasonable prices, some of which are prepared by our own catering students. Throughout the year there are opportunities to play sports and take part in social events and fundraising activities

Highlands has a number of College teams in football, rugby, cricket and basketball. We also have a Wednesday afternoon enrichment programme, which provides students with a range of engaging activities that complement the curriculum including; debating club, animal care, yoga and 5-a-side football.

As a vocational college you can take advantage of our specialist facilities. So why not treat yourself to a beauty treatment or massage, have your hair cut or book a lunchtime or evening meal in the Academy Restaurant for family and friends?

The Highlands Learning Resource Centre is well-equipped and a calming and relaxing place to study and work on assignments. Situated on the top floor of the heritage-listed Turner Building, it has stunning views across the roof tops of St Helier and the gentle sweep of St Aubin's bay.

The Concert Hall is a magnificent space for music performances and events, like the annual hair and beauty show. Over the coming year, it will be developed for use by the new Performing Arts course to stage student performance work.

The Highlands Information Centre is a one-stop shop based in the reception area where all students and members of the public can find out what they need to know about their course, book appointments or contact members of staff. The Information Centre also offers careers advice and makes arrangements for students seeking learning support, financial assistance or access to counselling services.

Listening to what students have to say is an important part of student life at the College. We want to encourage as many students as possible to participate in the Student Council, and want to hear your views so that we can do our best to make student life at Highlands the best it can be, so that everyone can benefit.

Courses

Technical Subjects

- Automotive
- Beauty Therapy
- Building Services
Electrical and Plumbing
- Building Trades
(Bricklaying, Carpentry,
Painting and Decorating)
- Culinary Arts (Hospitality
and Catering)
- Fabrication and Welding
- Hairdressing

Vocational Subjects

- Animal Management
- Art and Design
- Business and Finance
- Childcare
- Health and Social Care
- Information and Computer
Technology (ICT)
- Media Production (Print, Film,
Radio and TV)
- Performing Arts (Acting,
Dance and Music)
- Sport
- Travel and Tourism

Specialist Courses

- Life Skills
- Progression Pathways
- Access to Higher
Education (Humanities
and Science)
- Foundation Studies in Art
and Design

Qualifications at Highlands 6th Form

The Jersey Progression Diploma

This qualification is broadly equivalent to 4 GCSEs at grades A* to C. It is designed for school leavers to improve their level of general education by studying a work-related subject to a level that will enable them to progress to advanced level in the same or a related subject. The qualification is awarded by NCFE (see: <http://www.ncfe.org.uk/about-ncfe>) and endorsed by the States of Jersey.

The Jersey Progression Certificate

This qualification is broadly equivalent to 4 GCSEs at grades C to F. It provides an introduction to one or more work-related subjects as part of the Progression Pathways programme. It enables students to progress to either the Jersey Progression Diploma or to advanced level depending upon your achievement level. The qualification is awarded by NCFE (see: <http://www.ncfe.org.uk/about-ncfe>) and endorsed by the States of Jersey.

Technical Diplomas

These are qualifications accredited by English Awarding Bodies such as ABC, City and Guilds and IMIAL in England and regulated by Ofqual. They are awarded at level 2 and/or 3 and are recognised by employers as entry qualifications into the related industries.

General Diplomas

These are qualifications at level 3 that are equivalent to 2 or 3 A levels and are recognised as entry qualifications to university or direct access to employment at technician or junior level jobs. They are awarded and accredited by BTEC (Pearsons), CACHE (Council for Awards in Care, Health and Education), OCR (Oxford, Cambridge and RSA) and UAL (University of the Arts London), which are English awarding bodies regulated by Ofqual.

Entry Requirements

Minimum Qualification Entry Requirements

Technical Subjects

Automotive, Beauty Therapy, Building Services, Building Trades, Culinary Arts, Fabrication and Welding, Hairdressing

Advanced Technical Pathway (2 Years)	General Education Pathway (1 Year)
<p>At least five GCSEs at grade C or higher, one of which must be in English or Maths.</p> <p>Recognised 14-16 vocational qualifications at level 2 will be considered as a GCSE grade C or higher equivalent.</p>	<p>At least five GCSEs at grades D and E or higher, to include both English and Maths.</p> <p>Recognised 14-16 vocational qualifications at level 1 will be considered as a GCSE grade D/E equivalent.</p>

Vocational Subjects

Animal Management, Art and Design, Business and Finance, Childcare, Health and Social Care, ICT, Media (Film & TV), Performing Arts (Acting, Dance and Music), Sport, Travel and Tourism

Advanced Vocational Pathway (2 Years)	General Education Pathway (1 Year)
<p>At least five GCSEs at grade C or higher, one of which must be in English or Maths.</p> <p>Recognised 14-16 vocational qualifications at level 2 will be considered as a GCSE grade C or higher equivalent.</p>	<p>At least five GCSEs at grades D and E or higher, to include both English and Maths.</p> <p>Recognised 14-16 vocational qualifications at level 1 will be considered as a GCSE grade D/E equivalent.</p>

Specialist Courses

Life Skills	Progression Pathways	Access to Higher Education	Foundation Studies in Art & Design
<p>No formal qualifications required.</p> <p>Entry will be through school transition arrangements.</p>	<p>No formal qualifications required.</p> <p>Entry will be through school transition arrangements.</p>	<p>You must be at least 18 years old and be able to present evidence that you can study at Advanced Level.</p> <p>English and Maths at GCSE grade C or above is normally required.</p>	<p>You must be at least 18 years old and be able to present a portfolio of your art and design work at interview.</p> <p>Art and Design at GCE A Level and GCSE English and Maths at GCSE grade C or above are normally required.</p>



Animal Management

Advanced Vocational Pathway (2 Years)

This course is for you if you are interested in the behaviour, care and management of animals and wildlife.

In year one, you will study biology, practical animal handling, pet store design, animal behaviour, animal training, animal health and welfare.

In year two, subjects will include domestic and zoo animals, breeding and genetics. Additional units are available such as, animal nursing, aquatics, farm animals and nutrition. You will work in the JSPCA Animal Shelter and at Durrell Wildlife Park learning about the day to day care and appreciation of a wide variety of different species of animal.

Leads to the City and Guilds Level 3 Extended Diploma in Animal Management

Career routes

Progression to higher education courses in animal management, animal behaviour, marine biology, veterinary nursing, ecology and conservation or zoology.

Employment at a supervisory level in animal sanctuaries, breeding and boarding facilities, specialist pet stores, veterinary practices, zoos or wildlife parks.

General Education Pathway (1 Year)

This course is for you if you enjoy looking after animals and want to discover if you could work with them.

Leads to Jersey Progression Diploma in Animal Care

Progression routes

Prepares you for starting work in a pet shop, animal shelter, kennel or cattery. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the Animal Management course at Advanced Level or other Advanced Technical or Vocational courses.



Art & Design

Advanced Vocational Pathway (2 Years)

If you are serious about a career in art and design and love to create work that expresses your vision of the world, then this course is perfect for you.

In year one, you will start to develop your own visual languages through experimenting with different materials and processes by working in two and three dimensions.

In year two you will pursue your own ideas and develop further specialist skills to help define your individual style and create a strong portfolio of work.

You will be working with practising artists in your own dedicated art space and you will mount a final exhibition.

Leads to the OCR Level 3 Cambridge Technical Extended Diploma in Art and Design

Career routes

This course is equivalent to three A levels and provides the opportunity to build up an art and design portfolio for university art school entrance without the need for a further year of study on the Foundation Studies in Art and Design. The course opens up a range of career opportunities in the creative industries.

General Education Pathway (1 Year)

If you are interested in art and design, then this course provides a motivational way of improving your general level of education. You will work on practical projects investigating a wide range of materials and techniques through 2D and 3D disciplines. You will have the opportunity to work with photography, graphic design, painting, drawing, printmaking, ceramics, sculpture or textiles for your skills development. You will examine other artists and designers whilst developing your own portfolio. This culminates in exhibiting your work at the summer show.

Leads to the Jersey Progression Diploma in Art and Design

Progression routes

Prepares you for more specialised work within an art and design discipline. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the Art and Design course at Advanced Level or other Advanced Technical or Vocational courses.



Automotive

Advanced Technical Pathway (2 Years)

Are you interested in engines and repairing cars? Then this course can start you on your way to working in the automotive industry. Your training will provide you with essential knowledge for service technicians working on modern light vehicles (cars and vans) in all types of garages, dealerships and maintenance depots. You will learn about engines and their various components, as well as steering systems and health and safety. You will be taught how to use computerised diagnostic equipment, how to find faults and correct them. You will work in a service garage environment.

Leads to the IMIAL Level 2 Diploma in Light Vehicle Maintenance and Repair Principles

Career routes

Progression to jobs within a garage or motor trading company. Working with car hire companies or fleet management companies. Access to more highly skilled job roles through an apprenticeship or working with an employer and attending college to gain the IMIAL Level 2 Diploma in Light Vehicle Maintenance and Repair Principles.

General Education Pathway (1 Year)

This is an ideal starter course for anyone considering a career as a service technician in the automotive industry who wants to learn about repair and vehicle refitting. This course is the start of a journey for jobs that can be as varied as the fast fitting of tyres and exhausts to working with Formula One. The course has a blend of theory and practical aspects of light vehicle maintenance. You will learn about light vehicle construction and routine maintenance, their operating principles, tyres, brakes, steering and suspension systems - The whole way that light vehicles are maintained.

Leads to Jersey Progression Diploma in Light Vehicle Maintenance and Repair Principles

Progression routes

Progression is to the Advanced Technical Pathway in Motor Vehicle Maintenance, which for students achieving a distinction grade, can be fast-tracked to 1 year. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to other Advanced Technical or Vocational courses.



Beauty Therapy

Advanced Technical Pathway (2 Years)

Are you interested in working with people to provide beauty treatments that help them look and feel well?

In year one you'll develop your skills in areas such as facials, eye treatments, waxing, manicure, pedicure and make-up, as well as the principles of health and safety and reception duties.

In year two you will extend your studies by covering a larger range of specialist beauty treatments such as body massage, hair removal and Indian Head Massage. You will also develop business and sales skills by learning about the financial aspects of running a beauty business and how to go about promoting additional goods and services.

Leads to the City & Guilds Levels 2 and 3 Diploma in Beauty Therapy

Career routes

Once qualified as a Beauty Therapist, you will have gained the skills and confidence to go for jobs in salons, hotels, health spas, cruise liners and department stores. It will also enable you to progress onto business related higher education courses or careers in theatrical and film make-up.

General Education Pathway (1 Year)

This course is designed for school leavers who have a keen interest in working within the hair and beauty industry. It will help you to develop your confidence and communication skills whilst also helping you to progress into work within the sector. The range of hairdressing activities include shampoo and conditioning hair, assisting with salon duties, styling ladies' and gents' hair and assisting with colouring. On the beauty side, you will assist with facial and skin treatments and learn about hand and skin care. You will learn basic make-up application skills and different treatments for nails. You will also recognise the importance of healthy eating and basic nutrition as important aspects of hair and beauty.

Leads to the Jersey Progression Diploma in Hair and Beauty

Progression routes

Prepares you to specialise in hairdressing or beauty therapy. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to Beauty Therapy at Advanced Level or other Advanced Technical or Vocational courses.



Building Services

Advanced Technical Pathway (2 Years)

If you have a keen interest to work in the construction industry as a plumber, electrician or building services engineer, this course provides you with an introduction to each area for later specialisation. You will gain extensive knowledge of the roles and responsibilities that exist within the industry and an understanding of the science and technology that underpins different processes. You will cover advanced techniques of pipe working including soldering. You will wire more advanced circuits to include switches and lights.

Leads to the City & Guilds Level 2 Diploma in Access to Building Services Engineering and City & Guilds Level 2 Diploma in Electrical Installations or Plumbing Studies

Career routes

Progression to qualified Electrician or Plumber status through level 3 apprenticeships or working with an employer and attending college on a day release basis to gain the Level 3 Diploma in Electrical Installations or Plumbing.

General Education Pathway (1 Year)

This course provides an introduction to the construction industry. You will learn how to work safely in a construction environment and about the different roles and responsibilities that people have. You will undertake a variety of practical tasks using a range of different materials such as wood, brick, metal and plaster. You will learn about different processes used in the industry, including the installation of pipework, electrical cabling and components and finishing techniques such as plastering, painting and decorating, and tiling. The course will introduce you to mathematical and scientific processes that are applied in the building trades and services.

Leads to the Jersey Progression Diploma in Building Trades and Services

Progression routes

Progression is to Building Services or Building Trades. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to other Advanced Technical or Vocational courses.



Building Trades

Advanced Technical Pathway (2 Years)

If you have a keen interest to work in one of the trade areas of the construction industry as a bricklayer, carpenter or painter and decorator, this course provides you with an introduction to each area for later specialisation. In year one you will learn how to work safely whilst carrying out construction tasks and deal with a range of materials. You will learn different making and repair skills, building methods and construction techniques by carrying out small-scale masonry, painting and carpentry projects. In year two you will specialise in bricklaying, carpentry and joinery or painting and decorating through an extensive work placement so that you can apply your skills on-site.

Leads to the City & Guilds Level 2 Diploma in Maintenance Operations (Construction) and City & Guilds Level 2 Diploma in Brickwork, Painting & Decorating or Wood Occupations

Career routes

Progression to more highly skilled building trades through an apprenticeship, or working with an employer and attending college on a day release basis to gain the Level 3 Diploma in Brickwork, Painting and Decorating or Wood Occupations.

General Education Pathway (1 Year)

This course provides an introduction to the construction industry. You will learn how to work safely in a construction environment and about the different roles and responsibilities that people have. You will undertake a variety of practical tasks, which will enable you to work with a range of different materials such as wood, brick, metal and plaster. You will learn about different processes used in the industry including the installation of pipework, electrical cabling as well as finishing techniques such as plastering, painting and decorating and tiling. You will be introduced to the way that mathematical and scientific processes are applied in the building trades and services.

Leads to the Jersey Progression Diploma in Building Trades and Services

Progression routes

Progression is to Building Services or Building Trades as a full-time student and to a specialist qualification in brickwork, carpentry & joinery, electrical installation, painting and decorating or plumbing. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to other Advanced Technical or Vocational courses.



Business & Finance

Advanced Vocational Pathway (2 Years)

Across the two years you will examine types of business, develop an understanding of managing human, physical, technological and financial resources and learn about the basics of marketing. You will cover accounting methods, financial regulation, human resource management and business communication. Other options include, management accounting, internet marketing, recruitment and selection, event management, website design, ethics and international business.

Leads to the OCR Level 3 Cambridge Technical Extended Diploma in Business

Career routes

This course is equivalent to three A levels and provides the opportunity to go directly into employment or study at degree level to go into business at graduate level. There is direct progression to the Foundation or BA (Hons) Degrees in Business and Management and Financial Services at the University College Jersey.

General Education Pathway (1 Year)

This course is an excellent choice to help you understand and decide your next steps if you are looking for a career in the modern business world.

You will learn about the workings of a typical business. This will provide you with an understanding of the purpose of different businesses, how a business is organised, financial forecasting, roles and responsibilities in an organisation and creating a marketing plan. Additional units of study may include verbal and non-verbal communication, training and employment, personal selling, customer relations and online businesses.

Leads to the Jersey Progression Diploma in Business

Progression routes

Prepares you for advanced level study that will give you an edge when applying for jobs. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the Business and Finance course at Advanced Level or other Advanced Technical or Vocational courses.



Childcare

Advanced Vocational Pathway (2 Years)

If you can demonstrate that you are a responsible person with the skills and qualities needed to care for young children, then this course is for you. You will learn about all aspects of children's care and education, which includes child development, health and well-being, legislation and professional practice. You will also cover play, development and learning for school readiness. You will be introduced to a range of settings including nursery and primary schools and family centres. The course emphasises the holistic nature of care and education. It's about what affects children's education, health and social well-being and how their needs are met.

Leads to the CACHE Level 3 Diploma in Childcare

Career routes

This course is equivalent to three A levels. It prepares you both for university entry or to become an early years' educator working competently and safely with children aged 0 to 5 years, complementing the role of the parent or primary care giver. There is direct progression to the Foundation or BA (Hons) Degrees in Childhood Studies at the University College Jersey.

General Education Pathway (1 Year)

The aim of this course is to prepare you to work with children between birth and five years of age.

You will be introduced to the role of the early years' practitioner and gain an understanding of the legislation relating to the safeguarding, protection and welfare of children. You will learn how to plan to meet the needs of the developing child, which includes supporting the child in preparing for school. Play is an essential element of child development and you will explore the different ways in which you can support young children in their play and make-believe activities.

Leads to the Jersey Progression Diploma in Childcare

Progression routes

Prepares you for advanced level study. You can also progress into work through an apprenticeship in childcare. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the CACHE Childcare course at Advanced Level or other Advanced Technical or Vocational courses.



Culinary Arts

Advanced Technical Pathway (2 Years)

Jersey has a reputation for fine food and dining. Highlands College is proud to be part of this by providing young people with the skills and training required to be a successful chef. Our tutors are highly successful chefs and restaurateurs in their own right. You learn about preparing and cooking a wide range of foodstuffs and products. You will also develop your knowledge of health and safety and how the catering and hospitality industry operates. You will be knowledgeable about healthier eating and special diets, food safety, kitchen operations, costs and menu planning, food and beverage service and dealing with payments and bookings.

Leads to the City & Guilds Level 2 Diploma In Culinary Skills and Level 2 Certificate in General Food and Beverage Service Skills

Career routes

Progression to a range of different jobs within the hospitality and catering industry. These include catering assistant, fast-food service assistant, waiter, baker, cake decorator, commis chef, bar/catering manager, chef, dietician or nutritionist. Many of Jersey's professional chefs have progressed from this course.

General Education Pathway (1 Year)

This course will teach you the basics about food preparation, giving you an understanding of the industry and opening doors to further training or career options. This course aims to introduce you to the principles of catering, giving you the skills and confidence to consider following a career in what is both a challenging and rewarding industry.

You will learn about working in a professional kitchen, maintaining a safe and secure working environment, developing effective relationships, understanding the industry, health and safety and healthy eating. You will acquire a broad range of cooking skills.

Leads to the Jersey Progression Diploma in Culinary Arts

Progression routes

Progression is to the Culinary Arts course at advanced level or an apprenticeship in catering with day release at College. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to other Advanced Technical or Vocational courses.



Fabrication & Welding

Advanced Technical Pathway (2 Years)

This course is a fast-track to level 2 in Fabrication and Welding, with the option to progress to level 3 as part of an apprenticeship or substantial work placement in the second year. The course gives you a thorough understanding of the science and technology that informs the practical techniques you will be using. This includes studying the science and calculations required for welding. You will gain experience of several welding and fabrication techniques. In year two there is more extensive study of science and calculations as well as a focus on vertical welding techniques. Other options include plate or sheet metal fabrication processes.

Leads to the ABC Level 2 and 3 Certificate In Fabrication and Welding Practice

Career routes

Progression to jobs within a company or as a self-employed welder or fabricator. There are opportunities within engineering and manufacturing firms within Jersey. This can include working with companies like Jersey Water, plant hire companies and companies associated with the shipping and transportation industries.

General Education Pathway (1 Year)

This course will enable you to develop practical skills and a theoretical understanding of fabrication and welding. You will be able to handle materials, tools and equipment both safely and competently. You will receive a basic introduction to various aspects of fabrication and welding work as a foundation for further training. You will cover health and safety as well as engineering drawing or materials, the fabrication of thick plate or sheet metal and a practical unit in an arc welding technique. You will prepare metal for welding, produce welds and visually inspect them for defects.

Leads to the Jersey Progression Diploma in Fabrication and Welding Practice

Progression routes

Direct progression after this course is to the Fabrication and Welding course at Advanced Technical level. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to other Advanced Technical or Vocational courses.



Highlands

University
College Jersey

Take your
learning
further with
a degree
course

Whether your interest is in business, IT or the care of children, learning is a journey, not a destination. So where will your level 3 studies take you? Many students will have an exciting job offer waiting for them on completion of their course, but did you know you can take your learning further with one of a range of degrees at University College Jersey (UCJ), the Higher Education department of Highlands College?

A degree from UCJ will build on the knowledge and skills you have acquired at level 3, enhance your employability and broaden your horizons. Many students progress on to one of our degrees, recognising the excellent standards of teaching at Highlands and the opportunity to continue their learning in a supportive environment. The costs are low in comparison with study in the UK or abroad and employers just love our graduates.

To learn more, please contact the UCJ team on ucadmin@highlands.ac.uk or call 01534 608608





Hairdressing

Advanced Technical Pathway (2 Years)

This course provides you with the confidence to be able to advise and consult with clients on the look of their hair. You will be able to present a positive impression of and develop your customer care skills. You will learn the best ways in which to shampoo, condition and treat the hair and scalp. You will learn how to plait, twist, style, set, finish and dress hair. In year two, you will know how to change hair colour, perm, use basic cutting techniques, undertake barbering and carry out reception duties. You will deal with members of the public and paying clients as well as practice your skills through work placements.

Leads to the City and Guilds Level 2 Diploma in Hairdressing

Career routes

Progression is into work as a hairdresser in a salon setting, or hotels. Also to level 3 NVQ in Hairdressing as an apprentice or via employment and day release at college. With experience and further training, you can become self-employed and explore working on fashion shows or in the entertainment industry.

General Education Pathway (1 Year)

This course is designed for school leavers who have a keen interest in working within the hair and beauty industry. It will help you to develop your confidence and communication skills whilst learning how to progress into work within the sector. The range of hairdressing activities include shampoo and conditioning hair, assisting with salon duties, styling ladies' and gents' hair and assisting with colouring. On the beauty side, you will assist with facial and skin treatments and learn about hand and skin care. You will learn basic make-up application skills and different treatments for nails. You will also recognise the importance of healthy eating and basic nutrition.

Leads to the Jersey Progression Diploma in Hair and Beauty

Progression routes

Prepares you to specialise in hairdressing or beauty therapy. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to Hairdressing at Advanced Level or other Advanced Technical or Vocational courses.



Health & Social Care

Advanced Vocational Pathway (2 Years)

If you know you are interested in developing an understanding of caring organisations and the clients they serve and would like to work in sectors such as health care, social services, teaching, police, youth or social work, then this is the course for you. You'll have the opportunity of valuable work experience with local health and care providers, such as early years, care of the elderly and hospitals. You will gain a broad understanding of health, social care and early years working environments. Units you will study can include, public and environmental health, equality, diversity and rights, microbiology and communicable diseases, anatomy & physiology and advanced physiology, personal and professional development and sociological perspectives.

Leads to the BTEC Level 3 Extended Diploma in Health and Social Care

Career routes

This course is equivalent to three A levels and prepares you both for university entrance or access to jobs as a care worker, particularly with the elderly. You can access social work or youth work through further training. There is direct progression to the BSc (Hons) Degree in Social Science at the University College Jersey.

General Education Pathway (1 Year)

This course provides you with an introduction to working in the Health and Social Care industry. You will go on work experience throughout the year and get to know about the kinds of jobs and careers available to you in a number of different settings. The course will help you build your self-confidence and communication skills to become successful in a demanding but highly rewarding area of work. You will cover topics such as human development, health and social care values, effective communication and social influences on health and well-being. There's also an option to learn about promoting health & well-being, basic first aid and food safety.

Leads to the Jersey Progression Diploma in Health and Social Care

Progression routes

Prepares you for advanced level study. You can also progress into work through an apprenticeship in childcare. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to Childcare at an Advanced Level or other Advanced Technical or Vocational courses.



IT & Computing

Advanced Vocational Pathway (2 Years)

If you are interested in computing and would like this to be your chosen career route, this course will enable you to build on your existing knowledge and skills. You will study communication and employability skills for IT and information systems. There is a range of options to meet your interests. Specialist units that may be offered include troubleshooting and repair, project planning, computer games, website production, gaming platforms and technologies, interactive media authoring, spreadsheet modelling, database design, client-side customisation of web pages, and digital graphics.

Leads to the OCR Level 3 Cambridge Technical Extended Diploma in IT

Career routes

This course is equivalent to three A levels and prepares you both for university entrance or direct entry into employment. Opportunities for IT technicians and IT project work exist in all sorts of different industries in Jersey. There is direct progression to the FdSc in Information Technology for Business and the top-up to BSc (Hons) degree at the University College Jersey.

General Education Pathway (1 Year)

This course provides an introduction to the online world, technology systems, website development, graphic design and mobile app development.

As the course develops, you will look at how computer components work. Through interactive sessions, you will learn to upgrade systems by replacing hardware such as RAM and hard disk drives.

ICT is a broad subject. The aim of this course is to allow you to experience as many aspects of ICT as possible to prepare you for further study or employment.

Leads to the Jersey Progression Diploma in IT

Progression routes

Prepares you for advanced level study that will give you an edge when applying for jobs. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the ICT course at Advanced Level or other Advanced Technical or Vocational courses.



Media

Advanced Vocational Pathway (2 Years)

This course is for creative and curious individuals interested in technology and the media. You'll work on a variety of exciting projects that include developing new programmes for TV or radio, designing websites, designing magazine spreads and using Apple Macs to edit film and sound. You'll learn how to use industry standard equipment and how to plan and develop your ideas for exciting new media products. Modules on the course include planning and pitching a print-based media product, producing an audio media product, analysing media products and audiences, production roles in media organisations, print-based advertising media, planning and pitching an audio-visual media product and producing an audio-visual media product.

Leads to the OCR Level 3 Cambridge Technical Extended Diploma in Media

Career routes

This course is equivalent to three A levels and provides the opportunity to develop high-quality examples of your media-based work to gain entry to specialist Media degrees in the UK. The course opens up a range of career opportunities in the media or in companies seeking someone with media skills.

General Education Pathway (1 Year)

You will gain a broad introduction to the media industry covering advertising, journalism, TV and film production, radio broadcasting and web-based media. You will develop technical skills in media production areas as well as learn how to get jobs in the industry using a range of technology. You will develop a range of skills and techniques, including personal qualities and attitudes, essential for success in this competitive and popular subject area. Units on the course include media theory, video production and print production. You will develop creative and innovative approaches to media work, and improve your practical and research skills by bringing creative ideas to life.

Leads to the Jersey Progression Diploma in Media

Progression routes

Prepares you for the more in-depth study and professionally orientated work of the Advanced Media pathway. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the Media course at Advanced Level or other Advanced Technical or Vocational courses.



Highlands

Hair & Beauty
Salon

**Relax.
Renew.
Revive.**

Highlands College Hairdressing and Beauty Therapy department is proud to be a Wella Training Centre of Excellence.

All of our services and treatments are undertaken by students – from working on reception through to hairdressing and beauty therapy.

Our students are undergoing continuous training and assessment, supervised by highly qualified tutors. In this training stage, your treatments may take longer than with a fully qualified practitioner, so please allow plenty of time for your appointment.

Find us on Facebook for special offers and opening hours.

Telephone 608555 or email carol.begg@highlands.ac.uk to book an appointment now





Performing Arts

Advanced Vocational Pathway (2 Years)

This course is for budding actors, dancers and musicians and provides an in-depth preparation for more advanced training. It will provide you with creative approaches to problem-solving, excellent inter-personal skills and the self-confidence to communicate effectively to open up other career opportunities.

All students will gain an understanding of the historical and cultural background to acting, dance and music and what it is like to work in the performing arts industry. The course develops your individual skills and practice in your specialist or combined performing arts discipline. It also focusses on collaborative projects and producing and presenting productions to an audience.

Leads to the UAL Level 3 Extended Diploma in Performing Arts

Career routes

This course is equivalent to three A levels and will prepare you for entry to higher degrees and diplomas in drama, acting, dance or music. The course opens up a range of opportunities in related careers such as marketing and public relations.

General Education Pathway (1 Year)

This is an introduction to what it is like to be a performer and to work on the backstage aspects of a production.

You will experience classes in voice, movement and singing and attend a dance, acting or music workshop.

You will have the opportunity to create original work and you will be introduced to different types of performance work by other artists and be able to interpret it in your own way. You will also experience working on the lighting, sound and stage management of a performance to support the students on the advanced course and to gain a broad understanding of the range of skills required in the performing arts business.

Leads to the Jersey Progression Diploma in Performing Arts

Progression routes

Prepares you for more in-depth study. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the Performing Arts course at Advanced Level or other Advanced Technical or Vocational courses.



Sport

Advanced Vocational Pathway (2 Years)

Are you interested in becoming a PE teacher, a sports coach or manager or a fitness instructor? Or do you just enjoy learning about sport? This course enables you to focus on improving your own or other athletes' performance through coaching, fitness training, technology, psychology and nutrition. The theoretical background to sports activities and exercise is reinforced with practical learning and assessment. Over the two years, you will cover a range of different topics that can include anatomy and physiology, coaching, fitness, nutrition, psychology for sports and other options such as leadership in sport and fitness training.

Leads to the OCR Level 3 Cambridge Technical Extended Diploma in Sport

Career routes

This course is equivalent to three A levels and provides the opportunity to go directly into employment or study at degree level in sports or a related industry. There is direct progression to the Foundation Degree in Sport and Management at the University College Jersey with further progression to a BA.

General Education Pathway (1 Year)

If you have a keen interest in sport and are looking to follow a rewarding career within the sports and fitness industry, this course will prepare you for the demands of higher-level study and practice.

You will develop an understanding of some of the underlying principles in sport including training programmes, the human body and how it responds to exercise.

The course involves various practical elements, so a keen motivation to participate in a variety of sports is essential.

You will learn among other things about how the body functions and how motivation and personality impacts on performance.

Leads to the Jersey Progression Diploma in Sport

Progression routes

Prepares you for advanced-level study that will give you a stronger edge when applying for jobs. Achieving other qualifications and gaining experience as part of the Highlands Study Programme will enable you to progress to the Sports course at Advanced Level or other Advanced Technical or Vocational courses.



Travel & Tourism

Advanced Vocational Pathway (2 Years)

This course is designed to prepare you for employment in one of the world's fastest growing industries. Not only will you learn about the complexities involved in providing the vast range of services demanded by today's travellers, but you will also broaden your awareness of countries and cultures across the world, enabling you to confidently provide information and guidance to both UK and foreign visitors.

Career opportunities exist in transport and tour operations, retail travel, accommodation and attraction services, and event-led tourism.

Leads to the BTEC Diploma in Travel & Tourism

Career routes

This course is equivalent to three A Levels (120 to 420 UCAS points), enabling progression directly into employment or further study, at degree level, in travel, tourism, hospitality or event management. Work placement can often provide employment opportunities and further training on-island.

General Education Pathway (1 Year)

This course provides the opportunity to explore some of the career options available, in either the travel and tourism or hospitality industries.

You will learn about the appeal of destinations and the range of holidays available for different types of customer. In addition, you will investigate the local travel and tourism industry and see how Jersey is moving forward in marketing itself abroad.

A major focus will be the development of customer service and communication skills – two important requirements for working in an industry where customer satisfaction makes all the difference. This course provides a good starting point for a range of jobs and careers.

Leads to the Jersey Progression Diploma in Travel & Tourism.

Progression routes

By achieving other qualifications and gaining experience as part of the Highlands Study Programme, you can progress to the Travel and Tourism Advanced Level course or to other Advanced Technical or Vocational courses that the College offers.



Life Skills

General Education Pathway - Specialist

This is a specialised course that will help you to increase your confidence at looking after yourself. You will receive extra support to make progress in a range of different skills and subjects. Your individual achievement is monitored throughout the course and you can work at your own pace to develop your own strengths.

You will be taught in a group of no more than eight students. You will continue to improve your Maths and English skills and have the opportunity to take qualifications when you are ready for them. The life skills that you will cover include cooking, home skills, personal and social development. You will go out on work experience and the course will help prepare you for dealing with customers and employers. You will also have options to take sport and creative subjects like art, film and photography.

Leads to the BTEC Entry Level 2 Diploma in Skills for Independent Living

You can progress onto the Progression Pathways course at Highlands and into a subject area on the General Education Pathway. The college works in partnership with the Jersey Employment Trust (JET) and the course prepares you for progression to a working environment.



Progression Pathways

General Education Pathway - Specialist

This course will develop your confidence and your ability to work independently. You will gain experience from work-related studies and work experience and build on your existing skills and knowledge. You will take part in various small group activities, in classes and outdoors to help develop your problem-solving and communication skills.

The course is designed to match your interests and your individual needs. For some students, you will sample two or three subjects during the year and focus on gaining employability skills, and improving your social and communication skills and your literacy and numeracy.

For other students, you will select one subject area to focus on with a view to it being your specialism in your future study at the College. Subjects on offer include care, catering, construction, creative arts and media, hair & beauty, motor vehicle and sport.

Being on a Pathways course, you'll receive excellent help and support from experienced tutors and teaching assistants. Working in small classes, you'll notice that your self-confidence and self-esteem will grow. Pathways will also boost your social skills and your ability to get on with a variety of different people. With the support of your tutors, you'll develop skills to help you manage your learning and be given the opportunity to develop skills in English and Maths, making you ready to study on the next level of your course.

Leads to The Jersey Progression Certificate in an endorsed subject.

It enables students to progress to the General Education pathway. It is also a "fast-track" route to the Advanced Technical or General Pathway for students who make excellent progress and whose attendance and motivation is outstanding.



Access to HE

General Education Pathway - Specialist

The Access to Higher Education Diploma course is the perfect route to university if this was not an option when you were younger. It is an intensive and demanding one-year course, designed specifically for adult learners who are returning to study.

You will need to be 19 or over, motivated, enthusiastic, and be able to manage your time effectively and be ready to study.

The humanities pathway includes the study of English literature, history and sociology, as well as developing important core academic skills. The science pathway is the study and practice of hard science, like chemistry, and soft science, like psychology. Studies in biology will also help to prepare learners for further studies in nursing and related sectors of the medical profession.

Successful Access to HE students have progressed onto degree courses in arts, humanities, further studies in nursing and sciences at a number of UK universities and also at UCJ. The Access course offers a sound preparation for degree-level study through a range of teaching, learning and assessment strategies.

Alongside the subject units, you will develop your study skills, your ability to learn and the necessary academic skills to prepare you for university.

Leads to the AptEd/QAA Access to HE Diploma

The Access to HE course opens up progression to a range of humanities and social science degree courses in UK universities for adult learners.

It is a direct progression route to the Plymouth University BSc (Hons) in Social Sciences at the University College Jersey.

You can find out more about the Access to HE Diploma as a route into HE at www.accesstohe.ac.uk

There are no formal entry requirements, but you need to be able to demonstrate:

- A high degree of motivation towards study
- A commitment to the course
- Sufficient levels of literacy and numeracy. It is recommended that you have GCSE Maths and English at Grade C. Some universities and professions, such as teaching, nursing and childcare, also require you to have a GCSE in Science at grade C or above as an entry requirement
- Some idea of what higher education courses you wish to apply for



Foundation Studies in Art & Design

General Education Pathway - Specialist

For further specialist study in an Art and Design subject at art school or university, the Foundation Studies Diploma is the preferred and recognised progression route into Higher Education, even if you have already studied at A level. This specialised course provides you with the opportunity to work in an art school environment with your dedicated working space, and to explore the breadth and diversity of art and design as a subject. It will encourage you to explore different working methodologies to help you make an informed choice about choosing a specialist career pathway in art and design such as fine art, graphics, fashion and textiles, sculpture, and print making. It is also a route into careers like architecture and advertising.

The course has three phases, beginning with an exploratory stage, which will introduce you to a wide range of transferable art and design skills, techniques and processes. Drawing is a fundamental skill that you will practice at this stage of the course. In stage two, the pathway phase, you will begin to develop your skills and understanding of your chosen specialist art and design pathway in greater depth. You will build a portfolio that will enable you to both fulfil

your pathway units and apply for university. An increasing level of independence and maturity of approach is expected at this stage of the course. Pathway study options may include, fashion, glass, jewellery, graphics, photography, painting, printmaking, installation, or sculpture.

The confirmatory stage of the course in the final term allows you the opportunity to consolidate the experiences of the previous two terms. You will undertake a self-initiated final major project, which culminates in an exhibition at the end of the course. At this stage, the work is externally assessed.

Leads to the UAL Level 3/4 Foundation Studies Diploma in Art and Design

This course, with its emphasis on portfolio building and enabling you to demonstrate the breadth and depth of your artistic talent, is the best progression route into UK and European arts schools and university art departments. Previous students have gone on to study art at the Universities of Bournemouth, Brighton and Falmouth, and the University of the Arts, London.

Because you never stop learning

Highlands College provides lifelong learning opportunities, enhances student achievement and helps to bring personal and economic success. This is why NatWest is proud to continue its support.



Helpful banking

-  Call in to any branch
-  natwestinternational.com
-  Like NatWest CI on Facebook
-  Follow us on Twitter @NatWestJsy

 **NatWest**



**Café
Connect**



A chance to relax and catch up

The newly refurbished Café Connect at Highlands has been designed to give students and staff a fresh, inviting place where they can relax, catch up and enjoy a wide selection of food and beverages. With breakfast and lunch menus on offer as well as an all-day grab and go menu and drinks, whatever your schedule, Café Connect is open for you.

Breakfast: 7.30am-10.30am Lunch: 12.00pm-2.30pm Grab and go menu: 7.30am-6.00pm



Info Page

Full-Time Term Dates 2016-2017

These are the teaching weeks for 2016/17. It is important that all students and their parents, carers and employers recognise that each of the 36 teaching weeks is a valuable and vital part of a course. As part of the agreement between a student and the College, it is expected that any holidays or special events or occasions are organised in the 16 weeks available outside College full-time term dates.

Autumn Term 2016

Monday, September 5th 2016 to
Friday, December 16th 2016 (14 weeks)

Half Term Break:

Monday, October 24th 2016 to
Friday, October 28th 2016

Spring Term 2017

Monday, January 9th 2017 to
Friday, March 31st 2017 (11 weeks)

Half Term Break:

Monday, February 20th 2017 to
Friday, February 24th 2017

Summer Term 2017

Wednesday, April 19th 2017 to
Friday, July 7th 2017 (11 weeks)

Bank Holidays:

Monday, May 1st 2017
Tuesday, May 9th 2017
Monday, May 29th 2017

There is no half-term break in the summer term.

How to Apply

If you are a school applicant you can apply for a course online through your school or directly to the College.

For the Advanced Technical and Advanced Vocational Pathways, there is a joint application process with Hautlieu and Highlands 6th Form so that you can also apply for A levels at the same time. This is available at your school.

Mature students should apply online (mature application form) or directly to the College.

Applicants for the Access to HE course and the Foundation Studies in Art and Design courses should apply directly to the College or by using the application form available online.

You are advised to apply for a course as early as possible to avoid

disappointment. Priority for interview and offers will be given to those applicants who apply before 31st December 2015.

All the courses advertised in this prospectus are subject to a minimum recruitment level for them to be viable. Courses with low numbers of applicants will be withdrawn on 31st March 2016. You are advised to indicate a second subject choice where possible.

Contacts

Highlands College

Highlands Lane
St. Saviour
Jersey JE1 1HL

Tel: 01534 608608
Email: info@highlands.ac.uk
Website: www.highlands.ac.uk

Course Costs

There are costs associated with each course that you will need to pay before you start at Highlands. The College has a hardship fund for those students who would find it difficult or impossible to study because of their financial circumstances. Cost need not be a barrier to study, but you must contact Highlands Information Centre as soon as you have accepted an offer of a place to discuss financial support. The hardship fund is limited and funds are allocated on a first-come, first-served basis and are only available for low income households or individuals.

Each course has the following fee elements:

1 Tuition Fee

If you are aged 16, 17 or 18 on the 1st September 2016, there are no tuition fees to pay as these are paid by the States of Jersey.

If you are 19 or over on the 1st September 2016, the course fees will be waived if you have not previously studied and gained qualifications at levels 1 [5 or more GCSEs at grades D to G or equivalent], 2 [5 or more GCSEs at grades A* to C or equivalent] or 3 [2 or more GCE A levels at grades A* to E or equivalent].

If you are 19 or over on the 1st September 2016 and are repeating your studies at level 1, 2 or 3, there is a tuition fee cost.

2 Exam Fee

If you are aged 16, 17 or 18 on the 1st September 2016, there are no exam fees to pay as these are paid by the States of Jersey. However, if you fail to sit an examination, your attendance falls below 95%, you do not submit your assignments on time, or you leave the course, you are liable to pay the examination fees*. The only exceptions to this are for personal ill-health reasons or the illness or bereavement of a close family member for which documentary evidence is required.

If you are 19 or over on the 1st September 2016 and are repeating your studies at level 1, 2 or 3, you are required to pay the examination fee.

3 Subscription Fee

This is an annual fee that all students pay. It covers the cost of enrolment and provides you with an IT account, access to the virtual learning environment (Moodle) and membership of the College library. The subscription fee for 2016/17 is £35.

4 Materials and Equipment Fee

This varies, depending on which course you are studying. There is a basic material fee of £60 for all courses, which provides a free printing allowance and a basic set of materials for your course. There are additional fees applicable to each course. For example, a uniform or protective clothing fee of between £20 and £60 is payable for courses where this is a requirement. Catering students require a set of knives, which cost around £150. Some courses require you to purchase a set text book for around £30.

The material and equipment fee is payable by all students.

5 Special Fees

Some courses have a special fee applied to them. For example, any course where you will be working with children or vulnerable adults requires you to have a DBS check, and this costs £50.

*Prices are subject to change



Passion & Knowledge

Highlands Adult and Community Education is unique in having a dedicated centre at our Trinity site which is exclusively available for adult students both daytime and evening. There's a whole host of exciting learning opportunities, with courses ranging from Crochet to Street Dance to Photo Manipulation - all run by experienced and highly qualified staff.

As well as enjoying your course and learning something new at Highlands, we want you to feel part of our diverse and fabulous community of people and enjoy the experience of being here.

Step ahead with Highlands College and visit our website to view the broad range of degrees, qualifications and courses on offer.

Highlands

Adult & Community Education

To learn more, visit www.highlands.ac.uk or call 01534 608608



Career Development

Enhance your credibility and employability as a professional manager. We have a range of Chartered Management Institute qualifications designed for current and aspiring team leaders.

Looking to study for a Chartered Institute of Personnel and Development qualification? Whether you're planning to work in HR or enhance your existing knowledge and skills, we have the right qualification for you.

The IAB qualifications are designed for those who already work in a bookkeeping role or for those looking for a change of career into bookkeeping.

Highlands

Business Development Centre

To learn more, visit www.highlands.ac.uk or call 01534 608608

